



Ideas for a first newsletter notice

A notice in your school newsletter will help make the Community Software Plan Version 2 Upgrade Offer a success. There is no “right way” to word the notice but it can be helpful to...

- Direct attention to the “Information for Parents” leaflet.
- Give some idea of the benefits of the Community Software Plan.
- Indicate the date for returning parent order forms.
- If the school feels comfortable, make a comment about any benefits your school has experienced with EdAlive software.

First newsletter notice example. Download this text at www.edalive.com

Manic Maths Community Software Plan

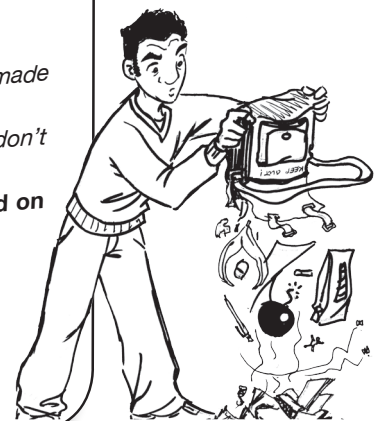
Our school is participating in the CSP (Community Software Plan) featuring the Australian-made Manic Maths series along with all the regular EdAlive favourites.

As well as the CSP saving, all titles are also eligible for the new 50% Education Tax Refund so don't miss out!

Please return your orders to the school by xx/xx/xx (Please insert the closing date printed on the front of the leaflet.)

(If the leaflets are being sent home with the newsletter please add)
The leaflets have been handed out with this newsletter.

(If the leaflets were not sent home with the newsletter please add)
The leaflets have been distributed to children.



• Ideas for a second “reminder” notice

We have found a reminder notice to be quite important as without it, orders can come in for some time after the closing date. We are happy to accept late orders but it is better for all concerned if orders are finalised by a certain time. In the reminder notice we suggest you...

- Remind parents of the closing date for orders.
- Encourage parents to place their orders by the due date, as late orders will need to be placed directly with EdAlive and will incur a postage & handling charge.

Reminder newsletter notice example. Download this text at www.edalive.com

Manic Maths Community Software Plan

*Recently, we sent home coloured leaflets about the EdAlive Community Software Plan (CSP) for Manic Maths. **The closing date for orders is xx/xx/xx*** (Please insert the closing date printed on the front of the leaflet) Please return your orders to the front office or your classroom teacher so that we can send them off. Educational software is eligible for the 50% Education Tax Refund so don't miss out! Our school will receive **FREE EdAlive software** for participating in the CSP.*

*** Late orders must be lodged directly with EdAlive and will incur extra postage and handling charges.**

